

**BURNABY PUBLIC LIBRARY BOARD**

Minutes of a regular meeting held 2019 February 21 at 18:59h in the Third Floor Board Room at the Bob Prittie Metrotown Branch.

PRESENT: Lorraine Shore (Chair)  
Katy Alkins-Jang  
Surena Bains  
Gene Blishen  
Matt Foley  
Jeffrey Yu  
Councillor Calendino

ALSO PRESENT: Beth Davies (Secretary)  
Trish Mau  
Heidi Schiller  
Ryan Tegenfeldt  
Sharon Notarrigo  
Sarah Bjorknas

REGRETS: Chris Dong  
Ernie Kashima

**ACTION**

1. Agenda

**MOVED** by Katy Alkins-Jang  
Seconded by Matt Foley

"That the agenda be received."

**CARRIED**

2. Minutes

i) **MOVED** by Jeffrey Yu

"That the minutes of the regular meeting held 2019 January 17 be adopted as circulated."

Seconded by Katy Alkins-Jang

**CARRIED**

ii) **MOVED** by Jeffrey Yu

"That the minutes of the Personnel Committee meeting held 2019 January 17 be adopted as circulated."

Seconded by Katy Alkins-Jang

**CARRIED**

3. Reports

i) Board Chair

The Board Chair shared an email from the daughter of a Home Library and

Accessible Service patron who recently passed away. The daughter noted that the days on which HLAS delivered library materials were her mother's best final days.

ii) Council Liaison

The Council Liaison reported that City Council had approved the following:

- 3-year funding for the Burnaby Festival of Learning
- a redevelopment in South Burnaby that includes the former BPL Kingsway Branch

iii) InterLINK Representative

Although the InterLINK Representative was not in attendance, he had forwarded his report, which was read by the Board Chair:

- The InterLINK Board Chair, Vice Chair and Treasurer were elected.
- The 2019 InterLINK Budget was approved.
- The 2019 member levy for BPL has decreased slightly, compared to 2018.
- The InterLINK Representative was appointed as a member of the Governance & Planning Committee.

4. Items Requiring a Decision

i) Board and Committee Appointments

Katy Alkins-Jang nominated Jeffrey Yu for the position of Vice Chair of the Burnaby Public Library Board for the year 2019. Matt Foley seconded this nomination. There being no further nominations, Jeffrey was declared elected by acclamation.

Matt Foley volunteered to be the 2019 InterLINK Alternate.

The Committees were appointed as follows:

**Finance** Matt Foley, Chair  
Gene Blishen  
Jeffrey Yu  
Lorraine Shore, ex officio

**Personnel** Surena Bains, Chair  
Katy Alkins-Jang  
Gene Blishen  
Councillor Pietro Calendino  
Lorraine Shore, ex officio

**Planning & Advocacy** Katy Alkins-Jang, Chair  
Chris Dong  
Ernie Kashima  
Lorraine Shore, ex officio

ii) SFU United Way Community Identity Project

The Chief Librarian spoke to the request, its connection to the Neighbourhood House, and the relevance to the Library's strategic plan. The Assistant Director, Collections and Technology spoke to privacy concerns.

**MOVED** by Gene Blishen

“That the Library Board permit a research team to recruit participants outside the Bob Prittie Metrotown Branch for a survey on social isolation and connection.”

Seconded by Matt Foley

**CARRIED**

5. Items for Information

i) Declaration of Related Party Transactions

Trustees were asked to complete the declarations and return them to the Administrative Assistant as soon as possible for submission to City Finance.

Trustees

ii) Burnaby Festival of Learning Funding

As reported by the Council Liaison, the City has approved 3-year funding for the Burnaby Festival of Learning. The Board Chair shared her experiences in attending the festival over the past few years.

iii) Bob Prittie Metrotown Branch Renovations – Update

The Assistant Director, Collections and Technology updated the Board on the status of the Metrotown Branch renovations.

iv) KAIROS Blanket Exercise Workshops

The Board Chair invited Sarah Bjorknas to speak about her experiences as a trained facilitator for the KAIROS Blanket Exercise program. The Chief Librarian noted that the Library’s upcoming sessions are open to Board participation. Trustees were asked to let the Administrative Assistant know which dates they are available for.

Trustees

6. Report of the Chief Librarian

i) Retired Employees

The Chief Librarian spoke to the report.

7. Adjournment

**MOVED** by Councillor Calendino

“That the regular meeting adjourn and that the Board resolve itself into an in camera meeting from which the public is excluded in order to consider a patron ban and financial matters.”

Seconded by Gene Blishen

**CARRIED**

The meeting adjourned at 19:36h.

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Lorraine Shore (Chair)

Beth Davies (Secretary)

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