

BURNABY PUBLIC LIBRARY BOARD

Minutes of a regular meeting held 2019 May 16 at 19:00h in the Program Room at the McGill Branch.

PRESENT: Lorraine Shore (Chair)
Jeffrey Yu
Katy Alkins-Jang
Surena Bains
Gene Blishen
Chris Dong
Ernie Kashima
Councillor Calendino

ALSO PRESENT: Beth Davies (Secretary)
Trish Mau
Heidi Schiller
Jorge Cardenas
Sarah Bjorknas
Jeanne Marr

REGRETS: Matt Foley

ACTION

1. Agenda

MOVED by Katy Alkins-Jang

"That the agenda be received as amended."

Seconded by Chris Dong

CARRIED

2. Minutes

MOVED by Gene Blishen

"That the minutes of the regular meeting held 2019 April 18 be adopted as circulated."

Seconded by Ernie Kashima

CARRIED

3. Reports

i) Council Liaison

The Request for Proposal for preliminary design work on the new Cameron Complex will be released this summer.

ii) InterLINK Representative

The InterLINK Representative reported on a Governance Committee meeting, at

which strategic planning was discussed.

The InterLINK representative noted that he will be unable to attend the next InterLINK meeting. The InterLINK Alternate or Trustee Alkins-Jang will attend in his place.

iii) BCLA Conference / BCLTA Summit Debrief

Trustees who attended the BCLA Conference and/or the BCLTA Summit reported on their highlights and discussed some of the issues raised.

4. Items Requiring a Decision

i) Performance Indicators

MOVED by Ernie Kashima

“That the Library Board discontinue the annual Performance Indicators report.”

Seconded by Chris Dong

CARRIED

ii) Library Board Meeting Time

Several Trustees expressed concern about being able to arrive in time for a 6:00pm start time.

MOVED by Katy Alkins-Jang

“That the Library Board keep the 7:00pm start time of Board meetings.”

Seconded by Surena Bains

CARRIED

5. Items for Information

i) Marketing and Communications Plan

The Board discussed the report, including the recommendation of creating a Library Marketing and Communications Coordinator. The Board also discussed issues of hiring diversity.

ii) Library Board Self-Evaluation Result

The Board identified areas needing improvement:

- understanding the relationship between the Library Board and the City
- familiarity with library issues
- reviewing Library policies on a regular basis

Trustees discussed a suggestion that an ad hoc committee be formed to review library policies. Trustees Blishen, Kashima and Alkins-Jang volunteered to be on an ad hoc committee to review the Library’s Policy Manual and will begin work in August/September. Trustee Yu also volunteered, post-meeting.

iii) Annual Report

Trustees were invited to the Library's Annual Report presentation to City Council at 6:00pm on Monday, May 27.

6. Next Library Board Meeting

The Board was reminded that the June 20 meeting will take place in the Willow Room at the Cameron Branch.

7. Adjournment

MOVED by Katy Alkins-Jang
Seconded by Chris Dong

"That the regular meeting adjourn."

CARRIED

The meeting adjourned at 20:43h.

Lorraine Shore (Chair)

Beth Davies (Secretary)

hs/sn