

BURNABY PUBLIC LIBRARY BOARD

Minutes of a regular meeting held 2019 October 17 at 19:04h in the third floor Board Room at the Bob Prittie Metrotown Branch.

PRESENT: Lorraine Shore (Chair)
Jeffrey Yu
Katy Alkins-Jang
Surena Bains
Gene Blishen
Matt Foley
Ernie Kashima
Councillor Calendino

ALSO PRESENT: Beth Davies (Secretary)
Trish Mau
Heidi Schiller
Sharon Notarrigo
Sarah Bjorknas

REGRETS: Chris Dong

ACTION

1. Agenda

MOVED by Katy Alkins-Jang
Seconded by Ernie Kashima

"That the agenda be received."

CARRIED

2. Minutes

i) **MOVED** by Jeffrey Yu

"That the minutes of the regular meeting held 2019 September 19 be adopted as circulated."

Seconded by Councillor Calendino

CARRIED

ii) **MOVED** by Matt Foley

"That the minutes of the Finance Committee meeting held 2019 April 16 be adopted as circulated."

Seconded by Jeffrey Yu

CARRIED

3. Reports

i) Council Liaison

The Council Liaison reported that an annual expenditure of up to \$10,000 was approved by City Council in order to fund Truth and Reconciliation related activities.

ii) Finance Committee

The Committee Chair spoke to the reports, which were discussed at the Finance Committee meeting just prior to the regular meeting. The Chief Librarian responded to questions from the Board.

MOVED by Matt Foley

“That the Library Board approve the Operating, Capital and Endowment Funds reports to Period 9 (2019 January 1 to 2019 September 10).”

Seconded by Gene Blishen

CARRIED

4. Items Requiring a Decision

i) 2019 Holiday Closures

The Chief Librarian spoke to the report.

MOVED by Councillor Calendino

“That the Library Board approve the early closures on Christmas Eve and New Year’s Eve.”

Seconded by Katy Alkins-Jang

CARRIED

The Board discussed the 2020 Holiday season. The Chief Librarian will bring further information to the November meeting for the Board’s consideration.

Chief Librarian

ii) Trustee Recruitment

The Chief Librarian spoke to the updates, noting that the document is provided to the City Clerks’ office for linking to the call for applications. The document is also made available on the Library’s website.

MOVED by Gene Blishen

“That the Library Board approve the revised Trustee Recruitment document.”

Seconded by Matt Foley

CARRIED

5. Items for Information

i) Reduction of Storage Collections

The Assistant Director, Collections and Technology spoke to the report, noting both challenges and takeaways from the project. The Board commended the project team for their success in carrying out a project of such scope. Documentation of the team’s procedures will be completed for future reference.

6. Report of the Chief Librarian

At table, the Chief Librarian reported on the hiring of the new Cameron Branch Manager – Christie Menzo – who will begin at BPL in November.

i) Strategic Plan Report Q3 2019

The Chief Librarian spoke to the following highlights from her report:

- The continuation of amazing, impactful stories from staff and patrons.
- Staff who speak another language have had a phrase in that language added to their name tags – such as “I speak...” or “Hello, how are you?”. This has already increased staff engagement with patrons in languages other than English.
- The Library was again a key partner in Burnaby Pride and a key organizer in the Burnaby Pride Street Party – both of which were great successes.

The Board Chair commented on the diverse programs and services provided by staff and asked the Chief Librarian to convey the Board’s appreciation of their work.

7. Adjournment

MOVED by Matt Foley

“That the regular meeting adjourn and that the Board resolve itself into an in camera meeting from which the public is excluded to consider a patron ban.”

Seconded by Katy Alkins-Jang

CARRIED

The meeting adjourned at 19:45h.

Lorraine Shore (Chair)

Beth Davies (Secretary)

sn