

BURNABY PUBLIC LIBRARY BOARD

Minutes of a regular meeting held 2020 January 16 at 19:02h in the Third Floor Board Room at the Bob Prittie Metrotown Branch.

PRESENT: Jeffrey Yu (Chair)
Gene Blishen
Katy Alkins-Jang
Surena Bains
Chris Dong
Matt Foley
Ernie Kashima
Lorraine Shore
Councillor Johnston

ALSO PRESENT: Beth Davies (Secretary)
Trish Mau
Linton Harrison
Sharon Notarrigo
Sarah Bjorknas
Maja Suzberic

We would like to recognize we are on the ancestral and unceded homelands of the hən̓q̓əmiñəm and Skwxwú7mesh speaking peoples, and to extend appreciation for the opportunity to hold a meeting on this shared territory.

Councillor Dan Johnston was welcomed to his first meeting as City Council Liaison, and introductions were made around the table.

Lorraine Shore was thanked for her three years as Board Chair. She in turn gave thanks to the Board and to the Chief Librarian.

1. Election of Officers

The 2019 Board Chair took the chair for the election of the 2020 Board Chair and declared the elections open.

Gene Blishen nominated Jeffrey Yu for the position of Chair of the Burnaby Public Library Board for the year 2020. Ernie Kashima seconded this nomination. There being no further nominations, Jeffrey was declared elected by acclamation and took the chair.

Chris Dong nominated Gene Blishen for the position of Vice Chair of the Burnaby Public Library Board for the year 2020. Ernie Kashima seconded this nomination. There being no further nominations, Gene was declared elected by acclamation.

Chris Dong was appointed the 2020 InterLINK Representative. Lorraine Shore volunteered to be the 2020 InterLINK Alternate.

Trustees Foley and Blishen agreed to continue on the Finance Committee.

ACTION

All other committee appointments were deferred until the February meeting. Trustees were asked to let the Board Chair know if they are interested in a particular committee.

Trustees

2. Agenda

MOVED by Katy Alkins-Jang
Seconded by Chris Dong

"That the agenda be received."

CARRIED

3. Minutes

i) **MOVED** by Katy Alkins-Jang

"That the minutes of the regular meeting held 2019 December 12 be adopted as circulated."

Seconded by Lorraine Shore

CARRIED

4. Reports

i) Board Chair

The Board Chair wished everyone a Happy New Year and expressed his thanks to have been elected Chair for 2020. The Board Chair thanked outgoing Trustee Katy Alkins-Jang and former Chair Lorraine Shore, and he welcomed Councillor Johnston to the Board.

ii) Council Liaison

The Council Liaison noted that he was happy to be a part of the Library Board and reported that Council budget workshops for Operating and Capital will take place on January 20 & 21.

iii) InterLINK Representative

The InterLINK Representative summarized highlights from the September and December meetings.

5. Items Requiring a Decision

i) InterLINK Provisional 2020 Budget

The Chief Librarian spoke to the InterLINK Provisional 2020 Budget. There were no reservations about the budget.

MOVED by Katy Alkins-Jang

"That the Board direct its InterLINK Representative to vote in favour of the Provisional 2020 Budget."

Seconded by Gene Blishen

InterLINK
Representative

CARRIED

ii) Board Policy Manual – Staff Privileges and Awards

The Chief Librarian spoke to the proposed policy.

MOVED by Lorraine Shore

“That the Board approve the new policy: Staff Privileges and Awards as presented.”

Seconded by Katy Alkins-Jang

CARRIED

6. Items for Information

i) Cameron Branch Redevelopment Update

The Chief Librarian spoke to the report, noting that the first meeting with the architects from Diamond Schmitt will take place the following week.

ii) Bans and Incidents in 2019

The Chief Librarian spoke to the report, answering questions from the Board and noting that refresher Disruptive Behaviour training for staff will take place this year.

iii) 2019 Statistical Snapshot

The Chief Librarian spoke to the report, noting a correction to the number for 2019 borrowing. The Chief Librarian also noted the following highlights:

- The increase in digital circulation reflects a significant increase of BPL’s investment in this resource in 2019.
- Having a second Outreach Librarian in 2019 has led to an increase in outreach visits, along with a substantial increase in registering new users during these visits.

In addition to a question on Burnaby’s population growth, queries were made regarding benchmarks and comparisons to other libraries within InterLINK. The Chief Librarian will bring some statistics to a future meeting.

iv) 2020 Operational Plan

The Chief Librarian spoke to the report and the various 2020 Operating Plan projects, noting that some were continuing from 2019.

7. Report of the Chief Librarian

i) Quarterly Report: 2019 October 1 to December 31

The Chief Librarian spoke to the report, noting the following highlights:

- Staff made small accommodations to make two storytimes inclusive for a deaf child and his mother who regularly attend BPL’s bilingual ASL/English storytimes.

Chief Librarian

- In response to a patron request, staff purchased more manga about romance between two boys.
- Spending for collections was redirected from print to digital in order to reduce wait times for patrons and to increase BPL's e-book and audiobook collection.
- The Tommy Douglas Library celebrated its 10th anniversary, with games, activities, and a special visit from Branch Manager Roberta Summersgill.
- Renovations of the two family washrooms and the creation of a new universal, accessible washroom at the Metrotown Branch were completed.

The Chief Librarian also updated the Board on the status of several projects.

ii) Retired Employees

The Chief Librarian spoke to the report, noting that a party for Roberta Summersgill will be planned within the next few months.

8. Adjournment

MOVED by Chris Dong

“That the regular meeting adjourn and that the Board resolve itself into an in camera meeting from which the public is excluded to consider a patron ban.”

Seconded by Councillor Johnston

CARRIED

The meeting adjourned at 20:06h.

Jeffrey Yu (Chair)

Beth Davies (Secretary)

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