

**BURNABY PUBLIC LIBRARY BOARD**

Minutes of a regular meeting held 2020 May 21 at 19:03h via Zoom.

PRESENT: Jeffrey Yu (Chair)  
Gene Blishen  
Surena Bains  
Chris Dong  
Matt Foley  
Ernie Kashima  
Lorraine Shore  
Mandy Yang  
Councillor Johnston

ALSO PRESENT: Beth Davies (Secretary)  
Trish Mau  
Heidi Schiller  
Lindsay Jang  
Sharon Notarrigo  
Sarah Bjorknas

We would like to recognize we are on the ancestral and unceded homelands of the hən̓q̓əmiñəm and Skwxwú7mesh speaking peoples, and to extend appreciation for the opportunity to hold a meeting on this shared territory.

**ACTION**

1. Agenda

**MOVED** by Lorraine Shore  
Seconded by Chris Dong

"That the agenda be received."

**CARRIED**

2. Minutes

i) **MOVED** by Matt Foley

"That the minutes of the regular meeting held 2020 April 16 be adopted as circulated."

Seconded by Surena Bains

**CARRIED**

3. Reports

i) Board Chair

The Board Chair expressed his gratitude that everyone was present, healthy, and in good spirits.

ii) Council Liaison

The Council Liaison reported on the following:

- approval of the budget, with adjustments for the pandemic
- the issuing of layoff notices across the City
- determining what services can be re-introduced

iii) InterLINK Representative

The InterLINK Representative reported that the next meeting will be held on May 26 via Zoom, with a focus on continuing operations during the pandemic.

4. Items for Information

i) BPL Fine Free Initiative

The Chief Librarian reported that the fine free initiative can move forward now that City Council has approved the budget. The Cameron Branch Manager is working on a communication plan, with a tentative promotion timeline for the end of June/ beginning of July.

The Chief Librarian thanked the Board and City Council for their support of this initiative.

5. Report of the Chief Librarian

i) COVID-19 and Library Operations

The Chief Librarian noted the following highlights:

- Huge increases in digital resources – e-book circulation, e-audiobook circulation, new Overdrive users, and number of titles acquired.
- Community Librarians and other staff are working behind the scenes to identify needs and match those with resources. The biggest needs in the community involve technology in some way.
- The Library launched a marketing campaign, letting patrons know they can still connect with library staff to ask questions, get a library card, etc.
- Planning for curbside “Paper Bag Pickup” is in progress, and some staff have been recalled as of May 25. The Chief Librarian expressed thanks to the Senior Clerks in planning operational and safety details surrounding this service.

The Board discussed the current usage of digital resources and whether patrons will continue using them even after the library provides access to print materials. The Chief Librarian confirmed that – although current purchasing levels of digital resources will not be sustainable – the Library will need to invest more in these collections going forward.

In response to a query, the Chief Librarian confirmed that – if needed – recovery planning allows for moving backwards as well as forward through the various stages.

In response to a query about whether the Board should look at amending the 2019-2022 strategic plan, the Chief Librarian expressed gratitude for the direction that the

Board's plan is providing staff in determining priorities.

6. Other Business

i) Report from Union Chair – Library Division

The Chair-Library Division reported that employees have been busy recreating their work during the pandemic. Supervisors have been focusing on maintaining communication with their staff, trying to anticipate needs and deal with concerns/anxieties.

The Chair-Library Division also reported that staff are looking forward to welcoming back those who are being recalled.

7. Next Library Board Meeting

The next Library Board meeting is scheduled for 2020 June 18 and is expected to be held via Zoom.

8. Adjournment

**MOVED** by Ernie Kashima

“That the regular meeting adjourn and that the Board resolve itself into an in camera meeting from which the public and staff are excluded.”

Seconded by Gene Blishen

**CARRIED**

The meeting adjourned at 19:50h.

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Jeffrey Yu (Chair)

Beth Davies (Secretary)

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