

## BURNABY PUBLIC LIBRARY BOARD

Minutes of a regular meeting held 2020 July 16 at 19:02h via Zoom.

PRESENT: Jeffrey Yu (Chair)  
Gene Blishen  
Surena Bains  
Chris Dong  
Ernie Kashima  
Lorraine Shore  
Mandy Yang  
Councillor Johnston

ALSO PRESENT: Beth Davies (Secretary)  
Trish Mau  
Lindsay Jang  
Sharon Notarrigo  
Sarah Bjorknas  
Maja Suzberic  
Ashley Dunne  
Cristina Freire  
Allison Jones

REGRETS: Matt Foley

We would like to recognize we are on the ancestral and unceded homelands of the hən̓q̓əmiñəm and Skwxwú7mesh speaking peoples, and to extend appreciation for the opportunity to hold a meeting on this shared territory.

The Board Chair acknowledged the passing of City Councillors Nick Volkow and Paul McDonell and expressed his condolences to their families. Councillor Volkow had been the City Council Liaison to the Library Board from 2000-2008, and the Board Chair had previously worked with Councillor McDonell on other City committees.

### 1. Agenda

**MOVED** by Ernie Kashima  
Seconded by Lorraine Shore

"That the agenda be received."

### **CARRIED**

### 2. Presentation – BPL's Transgender Inclusion Working Group

The Chief Librarian introduced the Transgender Inclusion Working Group's co-leads Ashley Dunne and Cristina Freire, along with two other representatives from the group who were present at the meeting – Allison Jones and Sharon Notarrigo.

The Board was given a presentation of the Transgender Inclusion Working Group's

## **ACTION**

progress on their first five goals, one of which is staff training. Upcoming virtual training sessions are being arranged with TransFocus Consulting, with the goal of training all staff in gender diversity awareness. Board Trustees will be invited to attend.

In response to an inquiry about whether the new Cameron Branch will be constructed with gender-neutral washrooms, the Chief Librarian noted that the architects will be asked to provide options when designing the plans.

In response to an inquiry on whether similar inclusion efforts were taking place at the City level, the Chief Librarian reported that some steps have already been taken. She also noted that BPL's Transgender Inclusion Working Group is planning to reach out to the City in order to discuss shared goals.

The Board Chair thanked the group for their presentation.

### 3. Minutes

- i) **MOVED** by Lorraine Shore "That the minutes of the regular meeting held 2020 June 18 be adopted as circulated."

Seconded by Surena Bains

#### **CARRIED**

### 4. Reports

i) Board Chair

The Board Chair reported on a tour he had of the Metrotown Branch with all the safety measures in place and expressed his appreciation for the Chief Librarian and staff in their efforts to get the Library re-opened. He noted feedback he's received on how much the Library is appreciated.

ii) Council Liaison

The Council Liaison reported that the Capital Reserve Bylaw Request for the Printing Software project was approved.

iii) InterLINK Representative

Although there had been no InterLINK meeting since the last Board meeting, the InterLINK Representative reported on the establishment of the Chinese Canadian Museum Society of British Columbia and wondered if the Library would be able to partner in some way. The Chief Librarian offered to discuss the possibility further with the InterLINK Representative.

InterLINK  
Representative  
and Chief Librarian

### 5. Items for Decision

i) August Board Meeting

The Chief Librarian spoke to the option of holding an August Board meeting. The Board felt a strong desire to meet due to the high amount of change that has been

occurring over the last several months.

**MOVED** by Mandy Yang

“That the Library Board hold a meeting on 2020 August 20.”

Seconded by Chris Dong

**CARRIED**

6. Items for Discussion

ii) Trustee Recruitment

The Chief Librarian spoke to the process of Library Trustee Recruitment, which is included with the City’s overall recruitment for Committees and Commissions.

The Board discussed their desire for diversity and whether to take a more proactive approach by encouraging individuals to submit applications and making recommendations to City Council. The Board Chair noted that the Board would also benefit from Trustees with specific skill sets and experience.

It was asked whether the application could include check boxes to identify if the applicant belonged to any specific diverse communities (eg. Indigenous or LGBTQIA2S+). The Chief Librarian will bring this recommendation to the City Clerk.

The Chief Librarian will develop a survey for the Trustees in order to identify any current gaps in skills and representation.

Chief Librarian

Chief Librarian

7. Items for Information

i) Digital Resources Licensing

The Assistant Director, Collections and Technology spoke to the report, which provided the Board with more information on the complex licensing agreements for digital resources and their accompanying borrowing restrictions.

8. Report of the Chief Librarian

i) Strategic Plan Report: Second Quarter 2020

The Chief Librarian noted some minor updates to the statistics for new members and patron questions.

The Chief Librarian shared the following highlights from her report:

- Fine Free – Going fine free officially launched as of re-opening on July 13. The Chief Librarian thanked the Board and City Council for their support in making this change happen.
- Wi-Fi – While the library branches were closed, Community Librarians attended the Outreach Resource Centre at Southside Community Church in order to provide Wi-Fi service, which was very well received. Overall statistics of Wi-Fi usage during closure were significant (25% of normal), which means that patrons came to access Wi-Fi outside of the buildings.
- Paper Bag Pickup – The Chief Librarian commended the Senior Clerks for

figuring out the logistics and the creative team for the marketing. The Chief Librarian also noted that staff were able to take time to transition from Paper Bag Pickup to re-opening, which included setting up the branches, training on COVID-19 protocols, and pausing to reflect after so many busy days.

- Cameron Branch – The Chief Librarian reported that a fair amount of progress has been made on planning for a new Cameron Branch. In addition to ongoing staff input, a public consultation survey was held, with great response.
- Labour Relations – The Chief Librarian thanked the Union for their support during this time. Labour Management meetings have been held weekly in order to discuss a variety of issues that have arisen due to COVID-19. The Chief Librarian expressed a special thanks to Library Chair Sarah Bjorknas and Library Vice Chair Maja Suzberic.

ii) Retired Employees

The Chief Librarian spoke to the report.

9. Next Library Board Meeting

The next Library Board meeting is scheduled for 2020 August 20 and is expected to be held via Zoom.

10. Adjournment

**MOVED** by Surena Bains

“That the regular meeting adjourn and that the Board resolve itself into an in camera meeting from which the public is excluded to consider personnel and financial matters.”

Seconded by Lorraine Shore

**CARRIED**

The meeting adjourned at 20:24h.

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Jeffrey Yu (Chair)

Beth Davies (Secretary)

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