

BURNABY PUBLIC LIBRARY BOARD

Minutes of a regular meeting held 2020 August 20 at 19:03h via Zoom.

PRESENT: Jeffrey Yu (Chair)
Gene Blishen
Surena Bains
Chris Dong
Matt Foley
Lorraine Shore

ALSO PRESENT: Beth Davies (Secretary)
Trish Mau
Heidi Schiller
Sharon Notarrigo
Sarah Bjorknas
Maja Suzberic
Asrar Ahmed-Flores

REGRETS: Ernie Kashima
Mandy Yang
Councillor Johnston

We would like to recognize we are on the ancestral and unceded homelands of the hənq̓əmiñəm and Skwxwú7mesh speaking peoples, and to extend appreciation for the opportunity to hold a meeting on this shared territory.

1. Agenda

MOVED by Matt Foley
Seconded by Chris Dong

"That the agenda be received."

CARRIED

2. Minutes

i) **MOVED** by Matt Foley

Seconded by Lorraine Shore

"That the minutes of the regular meeting held 2020 July 16 be adopted as circulated."

CARRIED

3. Reports

i) Board Chair

The Board Chair reported on feedback from the public – how happy people are to

ACTION

have the library open again and that staff are very helpful, and signage is clear.

4. Items Requiring a Decision

i) Endowment Fund Spending Request

The Chief Librarian spoke to the report and the Finance Committee meeting held just prior to the regular meeting.

At the meeting, the Committee asked for and received clarification that even though transfers from the endowment fund appear as a line item on the library's operating budget, endowment funds are special purpose funds separate from operating and are not used to fund operating priorities.

MOVED by Lorraine Shore

“That the Library Board approve Endowment Fun spending of up to \$15,000 to install additional power and data outlets at McGill and Tommy Douglas branches.”

Seconded by Matt Foley

CARRIED

ii) Branch Closures for Staff Training

The Assistant Director, Public Service spoke to the request. She reported that in addition to this in-person and focused, large-group training, there will be further self-directed and small team training leading up to the launch of the new Public Service Staffing Model in January 2021.

MOVED by Matt Foley

“That the Library Board approve rotating branch closures in October 2020, as outlined in the report, in order to deliver staff training.”

Seconded by Surena Bains

CARRIED

5. Items for Information

i) Placement of Nasal Naloxone Spray at Libraries

The Chief Librarian spoke to City Council's report on the one-year pilot project of providing nasal naloxone spray at City Recreation Centres and Libraries. Kits will be placed in the AED storage cases in these facilities, and staff will be provided with awareness training.

ii) Trustee Recruitment

The Chief Librarian spoke to the report. The Board agreed to have the information shared with the City Clerk's office.

iii) Gender Diversity Training

The Chief Librarian spoke to the report. Trustees who would like to attend a session can contact the Administrative Assistant.

6. Report of the Chief Librarian

i) COVID-19 and Library Operations

The Chief Librarian spoke to the report, highlighting the following:

- Community Outreach work continues, including connecting with Mandarin and Korean speaking members.
- Limited in-branch services have resumed. The Metrotown Branch and Tommy Douglas Library are experiencing greater usage than the McGill and Cameron branches.

In response to a query, the Chief Librarian reported that – although cleaning of public computer equipment between each use is not being done – wipes and hand sanitizer are both available for patrons to use.

The Chief Librarian provided some updates since her report was prepared:

- In-library computer usage has increased.
- Children have begun coming into the branches to receive their Summer Reading Club medals (with safety protocols in place). A virtual pancake breakfast is being planned.
- Expanded library services will begin on September 8. Patrons can browse the collection, and there will be limited seating available. Patrons will be asked to keep their time inside the library to 30 minutes. The Chief Librarian is working with staff on safety plans for the expansion.

7. Adjournment

The Board Chair thanked the Trustees and staff for the opportunity to hold an August meeting this year.

MOVED by Lorraine Shore
Seconded by Matt Foley

“That the regular meeting adjourn.”

CARRIED

The meeting adjourned at 19:57h.

Jeffrey Yu (Chair)

Beth Davies (Secretary)

sn