

**BURNABY PUBLIC LIBRARY BOARD**

Minutes of a regular meeting held 2021 October 21 at 19:02h via Zoom.

PRESENT: Jeffrey Yu (Chair)  
Gene Blishen  
Surena Bains  
Sarah Bartnik  
Chris Dong  
Matt Foley  
Mandy Yang  
Councillor Johnston

ALSO PRESENT: Beth Davies (Secretary)  
Trish Mau  
Heidi Schiller  
Franca DeLuca  
Georgina Flynn  
Sharon Notarrigo  
Sarah Bjorknas  
Maja Suzberic  
Amy Girard

REGRETS: Ernie Kashima

We would like to recognize we are on the ancestral and unceded homelands of the hən̓q̓əmi̓nəm̓ and Skwxwú7mesh speaking peoples, and to extend appreciation for the opportunity to hold a meeting on this territory.

**ACTION**

1. Agenda

**MOVED** by Matt Foley  
Seconded by Chris Dong

"That the agenda be received."

**CARRIED**

2. Minutes

**MOVED** by Chris Dong  
  
Seconded by Councillor Johnston

"That the minutes of the regular meeting held 2021 September 16 be adopted as circulated."

**CARRIED**

3. Reports

i) Council Liaison

The Council Liaison reported that the City's budget process is underway, adding

how impressed he was by the Library's presentation to Council.

ii) InterLINK Representative

The InterLINK Alternate, who attended the October meeting, reported that InterLINK's operations plan and strategic framework were discussed through a lens of equity, diversity and inclusion. There was also discussion on revisiting the Board's self-evaluation procedure and questionnaire.

The InterLINK Representative reported on a facilitated training session he attended, which was arranged for the InterLINK Board and included advocacy role-playing exercises.

4. Items for Decision

i) Period 8 Reports

The Manager, Finance and Facilities spoke to the reports, explaining the variances in the Operating Budget and providing project updates for the Capital Budget.

The Board Chair inquired about specifics in the Occupational Health & Safety Project. The Manager, Finance and Facilities reported the project currently involves such things as upgrading workstations with sit/stand desks and installing better lighting. The Chief Librarian also noted that wooden booktrucks are being replaced with metal ones that are more ergonomically sound.

**MOVED** by Matt Foley

"That the Library Board approve the Operating and Capital reports to Period 8 (2021 January 1 to August 15)."

Seconded by Gene Blishen

**CARRIED**

ii) Proposed 2022 Meeting Dates

The Chief Librarian spoke to the report, noting that the proposed dates follow the usual pattern for Library Board meetings.

**MOVED** by Matt Foley

"That the Library Board approve the meeting dates for 2022 as presented."

Seconded by Surena Bains

**CARRIED**

iii) Holiday Closures

The Chief Librarian spoke to the report.

**MOVED** by Sarah Bartnik

"That the Library Board approve all branches closing at 1:00pm on Christmas Eve and 5:00pm

on New Year's Eve; and that the the Library Board approve all branches closing on Tuesday, December 28."

Seconded by Mandy Yang

**CARRIED**

5. Items for Information

i) Strategic Plan Report: Third Quarter 2021

The Chief Librarian reported on the following highlights:

- Although unable to visit the youth at Fraser Park Custody Centre in person because of COVID, Teen Services were able to provide materials and adapt the Teen Summer Reading Club so that they could still participate remotely.
- At food hub visits, Librarians brought a printer and laminator with them in order to help folks in the community acquire a vaccine passport. This service is also being offered in all branches.
- An increase in donations to the Julia Nelson Trust allowed a doubling of workshops offered during this year's Julia's Studio summer lineup – registration for which was consistently full.
- Members of the Indigenous Initiatives Working Group and other staff shared personal stories and helped to create displays and online booklists in honour of the first National Day for Truth and Reconciliation.
- The Library's Not Myself Today Ambassadors have been posting resources on the staff blog, along with some very personal stories that have resonated with many other staff members. The Chief Librarian expressed her deep appreciation to all of the Ambassadors and to the Assistant Director, Public Service, who leads the Library's team.

ii) Newspaper Clippings – Trustee Recruitment

The Board Chair thanked the Chief Librarian and the Trustees who attended the information session. The Chief Librarian noted that attendance may have been low, but it was the first time the Library has held such an event.

The Board agreed that it was a worthwhile opportunity to connect with the community and provide insight to potential new trustees. It was recommended to hold sessions again in the future.

6. Other Business

i) In-Person Meetings

Trustee Yang inquired as to when in-person meetings may resume, and what the current direction from the City is. The Chief Librarian noted that in-person meetings are currently allowed, providing attendees can maintain physical distancing.

The Chief Librarian also noted that – based on discussion from previous Board meetings – Trustees are aiming to resume in-person meetings in early 2022 if individual comfort levels allow.

7. Adjournment

**MOVED** by Surena Bains

“That the regular meeting adjourn and that the Board resolve itself into an in camera meeting from which the public is excluded in order to consider financial and personnel matters, as well as a patron ban.”

Seconded by Sarah Bartnik

**CARRIED**

The meeting adjourned at 19:43h.

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Jeffrey Yu (Chair)

Beth Davies (Secretary)

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