

BURNABY PUBLIC LIBRARY BOARD

Minutes of a regular meeting held 2021 November 18 at 19:03h via Zoom.

PRESENT: Jeffrey Yu (Chair)
Gene Blishen
Surena Bains
Sarah Bartnik
Ernie Kashima
Mandy Yang

ALSO PRESENT: Beth Davies (Secretary)
Trish Mau
Heidi Schiller
Elizabeth Davies
Jessica Lee
Franca DeLuca
Sharon Notarrigo
Amy Girard
Ingrid Vick

REGRETS: Chris Dong
Matt Foley
Councillor Johnston

We would like to recognize we are on the ancestral and unceded homelands of the hən̓q̓əmiñəm and Skwxwú7mesh speaking peoples, and to extend appreciation for the opportunity to hold a meeting on this territory.

1. Agenda

Item 5.iii Book Sales was moved from Items for Information to Items for Decision.

MOVED by Ernie Kashima

"That the agenda be received as amended."

Seconded by Mandy Yang

CARRIED

2. Minutes

MOVED by Gene Blishen

"That the minutes of the regular meeting held 2021 October 21 be adopted as circulated."

Seconded by Mandy Yang

CARRIED

ACTION

3. Reports

i) Board Chair

The Board Chair spoke about the upcoming Long Service Awards, congratulating those Library employees who have reached milestone years and thanking them for their service.

4. Items for Decision

i) Proposed Policy Review Process

The Chief Librarian spoke to the report and the timelines for reviewing the two policies.

MOVED by Ernie Kashima

“That the Library Board approve the process for reviewing the Intellectual Freedom and Privacy Policies.”

Seconded by Surena Bains

CARRIED

ii) Book Sales

The Assistant Director, Collections and Technology spoke to the report

MOVED by Ernie Kashima

“That the Library Board approve discontinuing the practices of operating book sale tables in library branches and accepting donations of books and other materials.”

Seconded by Sarah Bartnik

CARRIED

The Chief Librarian and the Assistant Director, Collections and Technology will prepare talking points for staff and update Library Board Policy D2. Donations and Sponsorship.

Chief Librarian,
AD Collections
& Technology

5. Items for Information

i) Metrotown Branch Renovations

The Metrotown Branch Manager spoke to the report, providing information on additional projects that will be included in the first phase:

- The City’s Facilities Department will use the opportunity that construction allows in order to replace the public elevator.
- The two sets of sliding entry doors will be doubled-up to improve insulation during colder weather.

- A strategic decorative design will be incorporated into the high atrium walls to help muffle sounds.
- An office will be constructed close to the first floor information desk, which will be available for the backup Librarian to use.

The Metrotown Branch Manager noted that the goal during construction will be to keep the branch open as much as possible, but there may be times when short closures are necessary to perform some work.

The Metrotown Branch Manager presented several architectural renderings of the design for the lobby area, tech space, information desk, and washrooms.

Trustee Blishen inquired as to whether the new design would increase or decrease seating capacity for the branch. The Metrotown Branch Manager reported that it will greatly increase the capacity.

Trustee Yang inquired as to how the construction might affect patrons and the work of staff. The Manager, Finance and Facilities reported that the Library is looking at closing during times when construction would be disruptive, along with phasing the work in order to be as non-disruptive as possible. The Manager, Finance and Facilities noted that the effects of recent, smaller renovations are being examined in order to learn how best to provide for the health and safety of staff during the upcoming, larger renovations.

The Chief Librarian noted that, during COVID-19, staff have learned a variety of ways to provide alternate means of service to patrons, which may be an option during this time. The Metrotown Branch Manager noted that some staff have the ability and the access to technology to work from home, if needed.

ii) Vaccination Policy

The Chief Librarian spoke to the report and the accompanying policy from the City, noting that testing for staff who have not submitted their proof of vaccination will begin the week of November 29. The number of Library staff who will be subjected to testing is still being confirmed.

Trustee Bains requested that a report on the number of tests and staff time to administer them be brought back to the Board at a later date.

6. Other Business

i) BC's State of Emergency

Trustee Bains acknowledged the current state of emergency following the recent heavy rain storms. On behalf of the Board, Trustee Bains wanted to express support for those staff who may be directly or indirectly affected by the disaster.

7. Adjournment

MOVED by Ernie Kashima

“That the regular meeting adjourn and that the Board resolve itself into an in camera meeting from which the

public is excluded in order to consider financial matters.”

Seconded by Mandy Yang

CARRIED

The meeting adjourned at 20:09h.

Jeffrey Yu (Chair)

Beth Davies (Secretary)

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