



Burnaby Public Library is located on the ancestral and unceded homelands of the hən̓q̓əmi̓n̓əm and Skwxwú7mesh speaking peoples. We are grateful for the opportunity to work on this territory.

Burnaby Public Library empowers the community to engage with and share stories, ideas and information. Our vision is a welcoming community where all people can explore, learn and connect.

Burnaby is the third largest city in British Columbia, with excellent rapid transit links, significant parkland, and well-equipped recreational facilities. Our 250,000 residents speak 120 languages, and more than half of our culturally diverse population has a mother tongue other than English.

BPL's four libraries are important public spaces, meeting places and centres for discovery and dialogue, anchored by our broad and deep collections and our commitment to in-person service. BPL is changing to continue to meet the needs of our highly diverse community, with an increased emphasis on community-led approaches and connecting with people outside the library, a greater focus on digital literacy, and a commitment to upgrading and rethinking our public and staff spaces.

Burnaby Public Library invites applications for the following position. Forward your resume and cover letter to libadmin@bpl.bc.ca. Please quote **Competition #15/2022.07.22**. There is currently no closing date for this posting.

We are recruiting for auxiliary (on call) Building Service Workers. Building Service Workers are scheduled to work in all locations. Auxiliary shifts will be scheduled as needed. Shifts will include mornings, afternoons, evenings and weekends.

Position Summary:

Building Service Workers perform a variety of cleaning, janitorial tasks, minor repairs and service on the building and equipment in all four of our libraries. Our ideal candidate is self-motivated and has a strong team spirit and work ethic. They are innovative and flexible in a quickly changing library environment.

This position reports to the Building Service Supervisor.

Duties:

- Sweep, wash, wax and polish floors, vacuum carpets, wash fixtures and surfaces in public and staff areas, washrooms and kitchens. Clean windows, doors, shelves, walls, glass partitions and other surfaces. Clean and sweep walkways, stairs and steps and clear ice and snow from such areas. Replenish supplies.
- Perform minor repairs and service on building, equipment and facilities as required.
- Driving a delivery van may be required.

Qualifications:

- Completion of Grade 8, preferably supplemented by some experience in janitorial work or an equivalent combination of training and experience.
- A Building Service Worker certificate, and current knowledge and an understanding of Workplace Hazardous Material information Systems is preferred.
- Sound knowledge of the methods, materials, tools and equipment used in janitorial work.
- Some knowledge of routine building maintenance and minor repair tasks. Skill in the operation of tools and equipment used in the work.
- Ability to understand and follow simple oral and written instructions and work with minimal supervision.
- Ability to establish and maintain effective working relationships with staff and the public.

- Ability to work independently, creatively and flexibly in different situations with diverse people in our community.
- A commitment to apply principles of equity, diversity, inclusion and anti-racism to your work.
- A BC Driver's License is required.
- Ability to speak languages in addition to English is valuable to us.

Salary: \$24.39 to \$28.56 hourly (2021 rates).

We thank all applicants for their interest in Burnaby Public Library. We encourage you to apply even if you do not have all the qualifications we list here. Only those selected for an interview will be contacted.

BPL believes that diversifying our staff will make our organization better and more reflective of the community we serve. We encourage people of all genders, ages, ethnicities, cultures, abilities, sexual orientations, and life experiences to apply.

All external applicants are required to be fully vaccinated for COVID-19 as a condition of hire. External applicants who are not able to obtain a COVID-19 vaccine for a reason related to a personal characteristic protected by the BC Human Rights Code can request an accommodation at any time during the recruitment process.
