

How to Use the CD/DVD USB External Drive

Instructions

1. Locate and unravel the USB cable from underneath the CD/DVD USB External Drive.
2. To connect to a computer:
 - a) If using the library's computer, connect the USB cable from the CD/DVD USB External Drive into **the USB hub** on the side of the computer. The hub is plugged into a 2.0 port, which matches the speed the CD/DVD drive needs to operate.
 - b) If using your own computer, use a USB 2.0 port. If you only have USB 3.0 (or USB-C and require an adapter,) the CD/DVD drive may not work.
3. Press the small rectangular button on the side to eject the disk tray.
4. Gently insert the disk into the disk tray and push the disk tray closed.
5. In *File Explorer*, the CD/DVD USB External Drive can be found as *DVD RW Drive (D)*.
6. To eject the disk, press the small rectangular button on the side of the player.
7. Carefully remove disk and gently push the disk tray back in.

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