

**BURNABY PUBLIC LIBRARY BOARD**

Minutes of a regular meeting held 2022 October 20th at 1901h via Zoom.

PRESENT : Mandy Yang (Meeting Chair)  
Surena Bains  
Chris Dong  
Ernie Kashima  
Councillor Johnston  
Sarah Bartnik  
Caroline White

ALSO PRESENT: Beth Davies (Secretary)  
Heidi Schiller  
Trish Mau  
Noreen Ma  
Sarah Björknas  
Amy Girard  
Sharon Notarrigo  
Allison Ramirez  
Franca DeLuca

REGRETS: Hakam Bhaloo  
Gene Blishen

We would like to recognize we are on the ancestral and unceded homelands of the hən̓q̓əmi̓n̓əm and Skwxwú7mesh speaking peoples, and to extend appreciation for the opportunity to hold a meeting on this territory.

1. Agenda

**MOVED** by Chris Dong "That the agenda be received"

Seconded by Caroline White

**CARRIED**

2. Minutes

i) **MOVED** by Sarah Bartnik "That the minutes of the regular meeting held 2022 September 15th be adopted as circulated."

Seconded by Ernie Kashima

**CARRIED**

ii) **MOVED** by Sarah Bartnik "That the minutes of the Finance Committee meeting held 2022 April 12th be adopted as circulated."

Seconded by Caroline White

**CARRIED**

3. Reports

i) Board Chair

The Board Co-Chairs thanked Councillor Johnston for his service to the Library Board as this was his last meeting.

ii) Council Liaison

The Council Liaison announced that his replacement will be announced soon and that he is technically still a councillor until the second week of November. Councillor Johnston also thanked and praised the work of BPL Library and staff.

iii) InterLINK Representative

The InterLINK representative attended the September 27<sup>th</sup> meeting. He reported that Burnaby continues to be the top net lender and thanked staff for their work.

4. Items for Decision

i) Proposed 2023 Meeting Dates

The Chief Librarian spoke to the report, noting that the proposed dates follow the usual pattern for Library Board meetings.

**MOVED** by Caroline White

“That the Library Board approve meeting dates for 2023.”

Seconded by Ernie Kashima

**CARRIED**

ii) Holiday Closures

The Chief Librarian spoke to the report.

**MOVED** by Caroline White

“That the Library Board approve all branches closing at 1:00pm on Christmas Eve and 5:00pm on New Year’s Eve.”

Seconded by Surena Bains

**CARRIED**

iii) Period 8 Reports

The Manager, Finance and Facilities highlighted key items in the Operating and Capital reports from January 1<sup>st</sup> to August 14<sup>th</sup> and answered questions from the Board.

**MOVED** by Sarah Bartnik

“That the Library Board approve the Operating and Capital reports to Period 8 (2022 January 1 to August 14).”

Seconded by Chris Dong

**CARRIED**

5. Items for Information

i) Strategic Plan Report Q3 2022

The Chief Librarian highlighted aspects of the report and responded to queries from the Board. The Chief Librarian expressed appreciation for the work of staff at Cameron, Tommy Douglas and McGill, who have seen big increases in patron activity while the Metrotown branch was closed for fire restoration and renovations. Trustee White asked that staff report back on how current statistics compare to pre-pandemic activity levels.

Trustee White asked whether it is possible to break down digital circulation into audience (adult, teen, children). The Director, Collections and Technology will investigate and report back.

6. Adjournment

**MOVED** by Ernie Kashima

“That the regular meeting adjourn and that the board resolve itself into an in camera meeting from which the public is excluded to consider financial matters.”

Seconded by Surena Bains

**CARRIED**

The meeting adjourned at 19:50h

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Mandy Yang (Meeting Chair)

Beth Davies (Secretary)

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