



## BPL Board Agenda

### Regular Meeting

**Date** Thursday, July 16, 2026  
**Time** 6:00pm  
**Location** The Boardroom  
 Bob Prittie Metrotown Branch  
 6100 Willingdon Ave, V5H 4N5

**Chair** Anna Lu

*We respectfully acknowledge that Burnaby Public Library is located on the unceded territories of the [xʷməθkʷəy̓əm \(Mysqueam\)](#), [Skwxwú7mesh \(Squamish\)](#), [səlilwətaʔ \(Tsleil-Waututh\)](#), and [kwikwəḷəm \(Kwikwetlem\)](#) Peoples. Each Nation has distinct histories and distinct traditional territories that fully or partially encompass the city of Burnaby.*

*We encourage you to learn more about the Host Nations whose ancestors have occupied and used these lands, including parts of present-day Burnaby, for thousands of years.*

| AGENDA                                                                                         | TIME   | PAGE NO. |
|------------------------------------------------------------------------------------------------|--------|----------|
| 1. Agenda                                                                                      |        |          |
| 1.1 <b>Motion</b> to receive Agenda.                                                           |        |          |
| 2. Minutes                                                                                     |        |          |
| 2.1 <b>Motion</b> to adopt the minutes of the regular meeting held May 21, 2026 as circulated. |        |          |
| 3. Presentation                                                                                |        |          |
| 3.1 Adult Programming                                                                          | 20 min |          |
| 4. Reports                                                                                     | 10 min |          |
| 4.1 Board Chair (verbal)                                                                       |        |          |
| 4.2 Council Liaison (verbal)                                                                   |        |          |
| 4.3 InterLINK Representative (verbal)                                                          |        |          |
| 5. Items for Decision                                                                          |        |          |
| 5.1 Proposed Policy Changes (A1, A2, A3)                                                       | 15 min | 1-7      |
| 5.2 New Years Eve early closure (verbal)                                                       |        |          |
| <b>Motion</b> that the Board close library branches early at 5pm on New Year's Eve.            | 5 min  |          |

| AGENDA                                                                                                                                                                                                        | TIME   | PAGE NO. |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|----------|
| 6. Items for Information                                                                                                                                                                                      |        |          |
| 6.1 Quarterly Report Q2                                                                                                                                                                                       | 10 min | 8-19     |
| 7. Correspondence                                                                                                                                                                                             |        |          |
| 7.1 Re: Burnaby Public Library 2025 Annual Report                                                                                                                                                             |        |          |
| <b>Motion</b> to receive correspondence.                                                                                                                                                                      | 5 min  | 20       |
| 7.2 Re: Provincial Library Grant award letter                                                                                                                                                                 |        |          |
| <b>Motion</b> to receive correspondence.                                                                                                                                                                      | 10 min | 21-23    |
| 8. Other Business                                                                                                                                                                                             |        |          |
| 9. Next Library Board Meeting                                                                                                                                                                                 |        |          |
| September 17, 2026 at 6:00pm at the Temporary<br>Cameron Branch.                                                                                                                                              |        |          |
| 10. Adjournment                                                                                                                                                                                               |        |          |
| 10.1 <b>Motion</b> that the regular meeting adjourn and that<br>the Board resolve itself into an in camera meeting<br>from which the public is excluded to consider<br>patron bans and financial information. |        |          |



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**TO:** CHAIR AND TRUSTEES  
BURNABY PUBLIC LIBRARY BOARD

**FROM:** CHIEF LIBRARIAN  
BURNABY PUBLIC LIBRARY

**DATE:** JULY 16, 2026

**SUBJECT:** PROPOSED POLICY CHANGES

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**RECOMMENDATION:**

**THAT** The Library Board approve the proposed changes to the following policies: Policy Authority and Maintenance (A1), Burnaby Public Library Board (A2), and Board Roles and Operations (A3).

**REPORT**

Policies are developed and approved by the Board. Per the Policy Authority and Maintenance policy (A1), policies are reviewed at least once every five years.

A project will be completed by February 2027 to ensure compliance with the timelines in the policy.

The revised policies, using track changes, are appended to this report.

Jackie Flowers  
CHIEF LIBRARIAN  
BURNABY PUBLIC LIBRARY



## A1. Policy Authority and Maintenance

### Objective

The purpose of this policy is to clarify the Burnaby Public Library Board's authority for developing and reviewing policies, and to differentiate between policies and procedures.

### Policy Statement and Details

The Burnaby Public Library Board develops policies to clearly define the scope and limits within which the Burnaby Public Library operates. Policies are guiding principles that are used to set direction and provide effective parameters for decisions and actions made by trustees and staff.

Policies are developed and approved by the Board. Policies are reviewed at least once every five years. Policies may be reviewed and revised more frequently due to changes in legislation, operational needs or new developments.

Procedures are developed to implement policy directions of the Board. Procedures provide practical, logical and detailed processes to ensure that board policies are communicated to all staff and consistently followed. Procedures are developed by library staff and do not require approval of the Library Board.

**Last Reviewed:** ~~2019-12-12~~ 2026-07-16

**Signed:** \_\_\_\_\_

Anna Lu, Library Board Chair



## A2. Burnaby Public Library Board

### Objective

The purpose of this policy is to define the legal authority and composition of the Burnaby Public Library Board.

### Policy Statement and Details

The Burnaby Public Library was established by the Corporation of the District of Burnaby By-Law No. 3522, dated December 20, 1954.

The Burnaby Public Library operates under the provisions of the Library Act of British Columbia, and is governed by a Library Board constituted under the terms of the Library Act of British Columbia.

The Burnaby Public Library Board shall be composed of The Mayor of Burnaby, or a member of the City Council selected by the Council, and eight additional members selected and appointed by the City Council. The Chief Librarian shall be ex-officio Secretary of the Board.

The Burnaby Public Library Board is an employer separate from the City of Burnaby under the Labour Code of British Columbia.

The Burnaby Public Library Board determines and adopts policies governing the services and operation of the library.

The Burnaby Public Library Board determines the purpose of the library and secures adequate funding to carry out approved goals and objectives appropriate to achieving the library's purpose. The Burnaby Public Library Board has exclusive control of funds provided for library purposes from the City general revenue.

The Chief Librarian is appointed by, and reports to, the Burnaby Public Library Board. The Chief Librarian is accountable to the Burnaby Public Library Board for planning and recommending effective and efficient ways to meet community needs for library service and for directing the activities of all departments so as to ensure that library service is provided in accordance with Library Board policies, plans and directives.

**Last Reviewed:** ~~2019-12-12~~ 2026-07-16

**Signed:** \_\_\_\_\_

Anna Lu, Library Board Chair



## A3. Board Roles and Operations

### Objective

The purpose of this policy is to establish how the Burnaby Public Library Board operates and to define roles and responsibilities of individual trustees and the Chief Librarian.

### Policy Statement and Details

#### Library Board Appointments

The Library Board member appointed from City Council holds office for one year, or for the remainder of the year during which the trustee is appointed, and shall be eligible for reappointment.

The eight regular members of the Library Board are appointed by City Council for a term of two years and are eligible for reappointment to a maximum of four complete terms.

Any vacancy on the Library Board arising from any cause other than the expiration of the term for which the trustee was appointed shall be filled for the unexpired portion of the term only, by an appointment to be made by City Council.

#### Library Board Roles

~~Following~~ During the ~~first inaugural~~ meeting of the Library Board each year, but no later than the Board's February meeting, the Board shall elect from among its members a Chair and a Vice-Chair. These officers shall be elected for a term of one year and may be eligible for re-election for not more than two additional one-year terms.

During the first meeting of the Library Board each year ~~Following the inaugural meeting of the Library Board~~, but no later than its February meeting, the Board shall appoint an InterLINK Board Representative and an alternate.

The Chief Librarian, or designate, is the secretary to the Board and shall be present at all Board meetings, except those meetings or portions of meetings that deal with the Chief Librarian's salary or performance review. The Chief Librarian is a non-voting member of the Library Board.

#### Board Meetings

The Library Board must meet at regular intervals at least six (6) times a year. Copies of regular meeting agendas and minutes of the Library Board shall be available for public information.

A majority of all the members of the Library Board is a quorum. No motions may be made or passed without quorum.



### Public Attendance at Board Meetings

Regular meetings of the Library Board shall be open to the public.

Attendees must follow the Library's Code of Conduct, which states that users must be respectful, safe and responsible, and that racism, transphobia, homophobia, and any other form of discrimination, harassment and verbal abuse will not be tolerated.

Members of the public and library staff who attend Library Board meetings can only speak if invited to do so by the meeting chair.

No placards, signs or flags can be brought into Library Board meetings.

~~Reports, petitions and other submissions by the public to the Burnaby Public Library Board must be submitted to the Chief Librarian's office in writing not less than fourteen (14) days prior to the regular monthly meeting of the Board.~~

Persons wishing to appear before the Burnaby Public Library Board as a delegation must make written application to the Chief Librarian's office not less than ~~fourteen (14)~~ eight (8) business days prior to the regular monthly meeting of the Library Board. The application must include the name of the delegation, the organization they represent (if applicable), the topic to be discussed, ~~and~~ the purpose of the delegation, and any written submissions and presentation materials.

Reports, petitions, submissions and delegations must fall within the Library Board's jurisdiction and mandate. The Board Chair will determine whether it is appropriate for the Library Board to receive a report, petition or submission, or to hear a delegation.

Upon approval, the delegation presentation shall be limited to ~~ten-five (105)~~ minutes, with additional time for questions of the delegation from trustees at the discretion of the Chair. ~~Any written or presentation materials must be submitted to the Chief Librarian's office seven (7) days prior to the meeting at which the delegation will appear.~~

No person or group shall address the Board on the same subject within six (6) months without new, significant information being presented.

Unless the Board unanimously resolves to immediately address the issue brought forward by the delegation, no decision on the requested action, if presented, will be made during the meeting at which a delegation is made. Following the delegation, the Board may refer the issue to the next, or another meeting, of the Board or to the Chief Librarian for a report.

### In Camera Meetings

The Board may hold an in camera meeting only if the subject matter being considered is related to:



## Burnaby Public Library Board Policy

- the security of the Library
- personal information of an individual, including an employee of the Library
- the Chief Librarian's performance and pay review
- proposed or pending property acquisition
- labour relations or negotiations
- litigation, potential litigation or other legal matters
- any matter that would cause financial or economic harm to the Library or to the relationship between the Library and the government or other public bodies

A motion to move in camera shall include the reason for holding the meeting in camera.

Minutes of any in camera meeting shall be available only to the Chief Librarian and members of the Board, subject to the provisions of the BC Freedom of Information and Protection of Privacy Act.

### Board Committees

Committees act in an advisory capacity and exist to assist the Board in fulfilling its governance responsibilities.

There are three standing committees of the Board:

- The Finance Committee reviews financial reports pertaining to operating, capital and endowment funds ~~budgets and actuals~~
- The Planning and Advocacy Committee guides the library's strategic planning process and reviews large-scale promotion or advocacy work
- The Personnel Committee leads the hiring process for the Chief Librarian position, recommends Chief Librarian appointments to the Board, conducts an annual performance review of the Chief Librarian, reviews matters pending arbitration and reviews proposed collective agreements

Following the inaugural meeting of the Library Board but not later than its March meeting, the Board shall appoint from among its members a ~~e~~Chair and members of standing committees. Each committee shall have a minimum of three members and a maximum of five members, inclusive of the Chair.

Each committee shall develop and maintain terms of reference, a calendar of meetings and a list of deliverables.

Ad hoc committees may be established by motion of the Board to deal with special matters before the Board. Ad hoc committees may have any number of members. If not appointed by the Board, the Committee Chair will be elected at the committee's first meeting. Upon completion of its assignment, an ad hoc committee shall be discharged by motion of the Board.

A quorum shall be a majority of committee members present. Recommendations to the Board can only be made through committee meetings where quorum was present.



## Burnaby Public Library Board Policy

The Chair of the Board shall be a member ex officio and shall participate and vote as any other member. The Chair of the Board is not counted when determining the number of members required for quorum.

The Chief Librarian, or designate, is the secretary to all committees of the Board and shall be present at all committee meetings, except those meetings or portions of meetings that deal with the Chief Librarian's salary or performance review. The Chief Librarian is a non-voting member of Board committees.

**Last Reviewed:** ~~2025-04-18~~ 2026-07-16

**Signed:** \_\_\_\_\_

*Anna Lu, Library Board Chair*



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**TO:** CHAIR AND TRUSTEES  
BURNABY PUBLIC LIBRARY BOARD

**FROM:** CHIEF LIBRARIAN  
BURNABY PUBLIC LIBRARY

**DATE:** JULY 16, 2026

**SUBJECT:** STRATEGIC PLAN REPORT Q2 2026

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**RECOMMENDATION:**

**THAT** the Library Board receive this report for information.

**REPORT**

## Connect the Community

Develop library services that serve the diversity of people living in Burnaby.

Lower and minimize barriers to library services.

Provide library services to communities in their preferred language.

Connect people to the services and resources they need.

Create opportunities so that library users learn from and feel more connected to each other.

| NEW MEMBERS | Q2<br>2026 | Q2<br>2025 | Increase/Decrease |       |
|-------------|------------|------------|-------------------|-------|
|             |            |            | Number            | %     |
|             | 6,927      | 7,158      | -231              | -3.2% |

| HLAS – PATRONS<br>SERVED | Q2<br>2026 | Q2<br>2025 | Increase/Decrease |       |
|--------------------------|------------|------------|-------------------|-------|
|                          |            |            | Number            | %     |
|                          | 761        | 829        | -58               | -7.1% |

| <b>COMMUNITY<br/>WORK – VISITS</b> | <b>Q2<br/>2026</b> | <b>Q2<br/>2025</b> | <b>Increase/Decrease</b> |          |
|------------------------------------|--------------------|--------------------|--------------------------|----------|
|                                    |                    |                    | <b>Number</b>            | <b>%</b> |
|                                    | 183                | 274                | -91                      | -33.2%   |

### **National AccessAbility Week and Understanding Disability Benefits Program**

Based on needs heard from the community at the public service desks and related programs, the Adult Public Services team developed a new partnership with Burnaby based non-profit Plan Institute to host two information sessions aimed at demystifying the often-overwhelming process of applying for disability benefits such as the Canada Disability Benefit. Both sessions had strong turnouts and Spanish language interpretation was provided (20 attendees at Bob Prittie Metrotown; 25 at Tommy Douglas). Additionally, the Tommy Douglas session occurred during National AccessAbility Week, which happens every year at the end of May. One Adult Public Services Librarian noted that there was a real sense of shared solidarity in the room, an engaging Q&A time at the end, and room for social connections to form. We look forward to partnering with Plan Institute again in the fall.

### **English Language Learning and Bedazzled Bookmarks**

Teen Librarian Winifred visited an English Language Learning (ELL) class at a local high school. The group included teens from Afghanistan, Iran, and Sudan, some who had arrived in Canada in the last few months. To help introduce the library and to foster an ongoing relationship, Winifred invited the group to come to the library for a special program with pizza and an activity to make gemmed bookmarks and coasters. The creative activity was suggested by the teens when they were asked what they wanted to do for fun at the library. The students had a great time and after a quick orientation to the library, can visit on their own in the future.

### **Take a Hike Program**

A Teen Librarian had their first visit to the Take a Hike alternate education program. Take a Hike is a full-time program for students in grades 10-12 that helps youth in their academic and mental health journeys with a curriculum that includes in-class instruction, outdoor education, community work, and mental health supports. It offered the Librarian an opportunity to meet the students and tell them about the collections and resources they can access through the library! The students were especially interested in learning how to access BPL's e-book and e-audiobook collections, borrowing the Birding Backpacks and light therapy lamps, and getting a sneak peak of the summer art programs line-up for Julia's Studio.

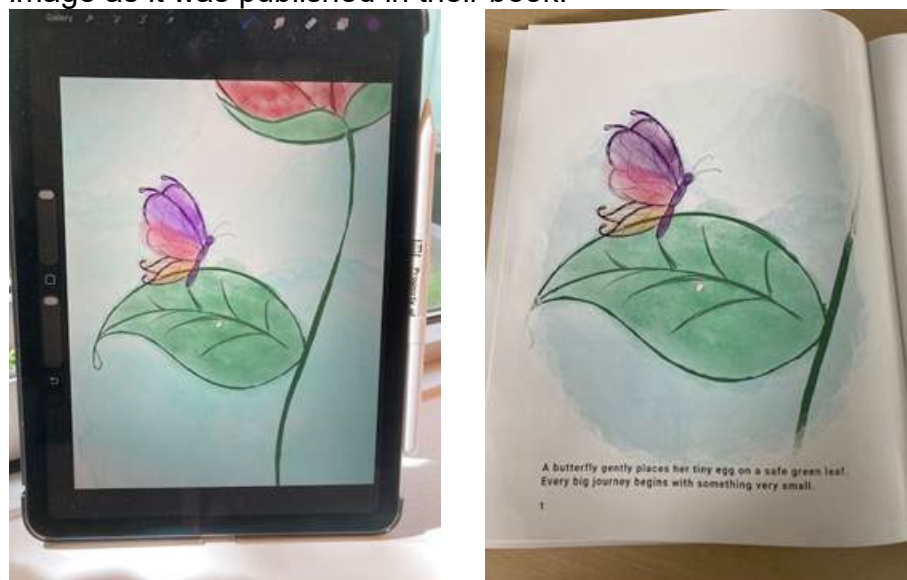
### **Connecting With Autistic Adults**

Community Librarian Andrea has started a relationship with PALS Adult Services Society (PASS) which provides training and development for adults with autism aged 19-35.

PASS supports their members in acquiring and developing the life skills they need to become more independent and integrated in their community. This quarter, Andrea has been working with the PASS staff on how to best convey information in an accessible way to the folks attending PASS programs. The participants have asked that on a future visit, Andrea present information about the upcoming municipal election.

### **Alternate Program Connection**

In June, a Teen Services Librarian was contacted by a teacher at one of the school district's alternate programs with a request to visit the McGill Library so the students could learn about library services and sign up for library cards. During the visit, the teacher mentioned the class was working on creating a children's picture book. The Teen Services Librarian and the class arranged to meet several times throughout the month so that the students could have use library iPads with Procreate software and Apple Pencils, to create artwork for their book. The class also visited the Digital Studio at Metrotown. Below is an example of the artwork in production for the book, as well as the completed image as it was published in their book:



### **StrideFest at the McGill Branch**

StrideFest is a city-wide arts festival in Burnaby that celebrates local creativity, curiosity, and community connections through arts experiences held across the city. This was McGill Branch's sixth year participating as a host venue to an art installation during the festival week. At McGill, artists Bahar Vaghari Moghaddam and Eilidh Keegan-Henry displayed their work, *Parallel Lines* that uses handmade destination rollers and quilted reclaimed materials to layer the lived human experiences of Burnaby's Edmonds neighbourhood over municipal zoning graphics, highlighting the social and emotional impacts of transit-oriented development. The installation was on display in the McGill lobby for a week for the 8,000 library patrons who visited. The Library also partnered with StrideFest on a "Mixed Media Poetry Collage" workshop where participants created hybrid poetry collages with award-winning local poet Cynthia Sharp.

## Property Tax Collection Service at McGill

McGill was a temporary drop-off location for City of Burnaby property tax collection last month while the Eileen Dailly Leisure Pool and Fitness Centre was closed for maintenance. As a community hub, we were pleased to be able to step in and support this convenient option for residents.



## Operating Plan Project Updates

| Project             | Update                                                                                                                                                                                                                                                                          |
|---------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Courtesy Phones     | As of June 8 <sup>th</sup> , each BPL branch now has a courtesy phone. Patrons who do not have access to a mobile phone or landline can use a courtesy phone. The project is now complete.  |
| Accessible Services | Staff are continuing to work on prioritizing recommendations from the physical facilities audits from SPARC BC and implementing them where feasible.                                                                                                                            |

## Create Welcoming & Innovative Spaces

- Provide additional BPL facilities and services to people across Burnaby.
- Indigenize the design and naming of library spaces in relation with Host Nations.
- Celebrate Burnaby's diverse communities in BPL spaces.
- Provide a refuge for people in response to affordability and the climate crisis.
- Create accessible, flexible spaces that respond to evolving community needs.
- Create physical and digital spaces that inspire play and imagination.

| <b>VISITS TO<br/>BRANCHES</b> | <b>Q2<br/>2026</b> | <b>Q2<br/>2025</b> | <b>Increase/Decrease</b> |              |
|-------------------------------|--------------------|--------------------|--------------------------|--------------|
|                               |                    |                    | <b>Number</b>            | <b>%</b>     |
| <b>Metrotown</b>              | 155,999            | 153,505            | 2,494                    | 1.6%         |
| <b>McGill</b>                 | 97,123             | 94,560             | 2,564                    | 2.7%         |
| <b>Tommy<br/>Douglas*</b>     | 75,332             | 83,407             | -8,075                   | -9.7%        |
| <b>Cameron</b>                | 60,710             | 60,114             | 596                      | 1%           |
| <b>TOTAL</b>                  | <b>389,164</b>     | <b>391,586</b>     | <b>-2,422</b>            | <b>-0.6%</b> |

| <b>ONLINE VISITS</b> | <b>Q2<br/>2026</b> | <b>Q2<br/>2025</b> | <b>Increase/Decrease</b> |          |
|----------------------|--------------------|--------------------|--------------------------|----------|
|                      |                    |                    | <b>Number</b>            | <b>%</b> |
| <b>Website</b>       | 190,122            | 187,882            | 2,240                    | 1.2%     |
| <b>Catalogue</b>     | 588,329            | 561,929            | 26,400                   | 4.7%     |

| <b>ROOM USE BY<br/>COMMUNITY<br/>GROUPS</b> | <b>Q2<br/>2026</b> | <b>Q2<br/>2025</b> | <b>Increase/Decrease</b> |             |
|---------------------------------------------|--------------------|--------------------|--------------------------|-------------|
|                                             |                    |                    | <b>Number</b>            | <b>%</b>    |
| <b>Metrotown</b>                            | 789                | 743                | 46                       | 6.2%        |
| <b>McGill</b>                               | 53                 | 36                 | 17                       | 47.2%       |
| <b>Tommy<br/>Douglas</b>                    | 110                | 132                | -22                      | -16.7       |
| <b>TOTAL</b>                                | <b>952</b>         | <b>911</b>         | <b>41</b>                | <b>4.5%</b> |

### **New Cameron Community Centre and Library**

Members of the BPL leadership team had their first visit to the construction site of the new Cameron Community Centre and Library, slated to open in the first quarter of 2028. The tour provided a chance to walk the entire facility and see the progress of the project. The photo below shows the library under construction and the feature staircase that will be a focal point of the lobby.



## Playful Spaces and the BC Summer Reading Club

Every year, BPL takes part in the province-wide Summer Reading Club. Children pick up a reading tracker from the library, choose a reading goal to motivate themselves, and receive a medal at the end of the summer. To prepare for this year's provincial theme of "Under the Sea," BPL staff across all 4 branches system have been creating playful underwater spaces. Metrotown staff turned the Information Desk into a Yellow Submarine and decorated the entrance of the Children's Library to look like an undersea cave. Children (and even adults) have been excited to see the art and decorations.



## Lights! Camera! Action! in the Digital Studio

A trend in Digital Studio this quarter has been a rise in Youtubers and filmmakers using our Recording Studios for making videos and editing their footage on the Studio Stations using Adobe Premiere Pro or OpenShot. When the Digital Studio was first built, the architects designed the space primarily for audio recording and podcasting, however, vloggers now appreciate the sound dampened space to record interviews. This new trend indicates a possible direction for innovative spaces in new Cameron. Some of our most popular loanable items for filmmaking have been our ring light (20 checkouts in 2026) and tripods (17 checkouts in 2026). We've also received requests for more video recording software.

| Operating Plan Project Updates |                                                                                           |
|--------------------------------|-------------------------------------------------------------------------------------------|
| Project                        | Update                                                                                    |
| Indigenous Placemaking         | Work is progressing on implementing written territorial acknowledgements at each library. |
| Cultural Celebrations          | Begins Q4.                                                                                |

|             |                                                                                                                                                                                |
|-------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| New Cameron | Project lead is working with key departments to create detailed milestones and dependency plans. Project sponsor is working with City departments to determine occupancy date. |
|-------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

## Encourage Curiosity & Learning

Provide library services and collections that feed people's curiosity, learning and imagination.

Engage library users in advancing equity issues.

Engage library users in understanding the impacts of settler colonialism, and ways in which we can advance Truth and Reconciliation.

Increase information literacy and civic engagement among library users.

Facilitate community participation in brave dialogues on big issues.

| <b>CIRCULATION –<br/>PHYSICAL ITEMS</b> | <b>Q2<br/>2026</b> | <b>Q2<br/>2025</b> | <b>Increase/Decrease</b> |          |
|-----------------------------------------|--------------------|--------------------|--------------------------|----------|
|                                         |                    |                    | <b>Number</b>            | <b>%</b> |
|                                         | 649,040            | 674,344            | -25,304                  | -3.8%    |

| <b>CIRCULATION –<br/>DIGITAL</b> | <b>Q2<br/>2026</b> | <b>Q2<br/>2025</b> | <b>Increase/Decrease</b> |          |
|----------------------------------|--------------------|--------------------|--------------------------|----------|
|                                  |                    |                    | <b>Number</b>            | <b>%</b> |
|                                  | 139,236            | 124,750            | 14,486                   | 11.6%    |

| <b>TECHNOLOGY<br/>USE</b> | <b>Q2<br/>2026</b> | <b>Q2<br/>2025</b> | <b>Increase/Decrease</b> |             |
|---------------------------|--------------------|--------------------|--------------------------|-------------|
|                           |                    |                    | <b>Number</b>            | <b>%</b>    |
| Computer Sessions         | 63,256             | 62,632             | 624                      | 1%          |
| Digital Studio Sessions   | 934                | 786                | 148                      | 18.8%       |
| <b>TOTAL</b>              | <b>64,190</b>      | <b>63,418</b>      | <b>772</b>               | <b>1.2%</b> |

| <b>PROGRAMS</b> | <b>Q2<br/>2026</b> | <b>Q2<br/>2025</b> | <b>Increase/Decrease</b> |          |
|-----------------|--------------------|--------------------|--------------------------|----------|
|                 |                    |                    | <b>Number</b>            | <b>%</b> |
|                 | 236                | 196                | 40                       | 20.4%    |

| <b>DIGITAL<br/>RESOURCES</b> | <b>Q2<br/>2026</b> | <b>Q2<br/>2025</b> | <b>Increase/Decrease</b> |          |
|------------------------------|--------------------|--------------------|--------------------------|----------|
|                              |                    |                    | <b>Number</b>            | <b>%</b> |
|                              | 27,812             | 25,879             | 1,933                    | 7.4%     |

## National Indigenous Peoples Day and National Indigenous History Month

For the month of June, the Library was invited to create a display at City Hall highlighting Indigenous works for all ages from our collection (see titles [here](#)). BPL also partnered with Burnaby Art Gallery to host an event with artist Rain Cabana Boucher, whose work was exhibited on the second floor of Bob Prittie Metrotown in June.

Library staff also participated in the City's annual National Indigenous Peoples' Day celebration on Saturday, June 20 in Civic Square. At the event, Librarians Queen, Ashley, Estlin, and Jamie talked with visitors about the display of works by Indigenous creators from the collections, provided information about library services and gave out handstamps to kids with designs by Indigenous artists.

The Library's tent also hosted local authors Elder Larry Grant and Scott Steedman, who talked about their recent and powerful memoir *Reconciling*, which deals with themes of identity, place, culture, and belonging. Visitors were very engaged in talking with Grant, who kindly shared his experiences as a Musqueam-Chinese Elder. Visitors also placed holds on displayed titles, including *Tiná7 Cht Ti Temíxw We Come From This Land, Held by the Land*, and *Trees Talk*. The event was a wonderful opportunity for library staff to share with and learn from the community.



Photos from National Indigenous Peoples Day Event in Civic Square and our display at City Hall.

## Your City, Your Choice

“Your City, Your Choice!” was a program about civic elections presented by City of Burnaby staff at all library locations. The program attracted engaged audiences with lots of questions for the presenter. Additional programs will be held at library branches in October leading up to the municipal election.

## Need Help Finding Your Next Read? The Library Has You Covered

The Adult Public Services Readers’ Advisory Team has noted that our “Find Your Next Read” service has been seeing more interest this quarter. With this service, patrons can fill out a short form to receive a personalized list of book recommendations from a librarian. Patrons share what they like to read, and staff put together a list of titles on Bibliocommons we think they will enjoy. Over the past year, we typically only received one or two requests per month, but in May and June, that changed—with five requests each month. We are excited to see more interest in this service, as it indicates that patrons are still trusting the library to help them find their next great read, it gives us a sense of what genres are trending, and it ties nicely into our Adult Summer Reading Challenge.

| Operating Plan Project Updates  |                                                                                                                                                                                                                                                              |
|---------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Project                         | Update                                                                                                                                                                                                                                                       |
| Accessible Program Framework    | Begins Q3                                                                                                                                                                                                                                                    |
| Readers’ Advisory Strategy      | Strategy draft shared with staff. Revisions and implementation will occur in Q3.                                                                                                                                                                             |
| Self-serve Checkout Replacement | Staff are in the process of reviewing proposals from potential vendors for this project. Contracting is expected in July, with replacement of self-serve checkout machines beginning in Q3.                                                                  |
| Curiosity Collection            | Staff have finished drafting selection guidelines and procedures for maintaining the Curiosity Collection and Visitor Services Collection. Both will be reviewed and finalized this summer, and will inform a refresh and expansion of the collection in Q3. |
| Program Evaluation Framework    | Begins Q3                                                                                                                                                                                                                                                    |

## Strengthen Organizational Culture

Encourage connection, creativity and fun.

Weave equity, diversity, inclusion and accessibility into BPL’s culture and governance.

Strengthen staff and trustee commitment to the principles of Truth and Reconciliation.

Support staff mental health and wellness.

Balance the goals of the organization with the capacity and resources needed.

Support a learning culture for staff and trustees.

Create a supportive environment where members of equity deserving groups can lead and shape the organization.

### **Workplace Violence Risk Assessment**

Work has begun a safety and security project that will assess workplace violence risk at Temporary Cameron branch. Library Leadership are working with the City of Burnaby's Occupation Health and Safety department to create a staff survey, based on the Violence Risk Assessment completed at Metrotown.

### **BCLA Library Conference**

Several staff presented at the BCLA Library Conference in Richmond this past May. Community Librarian Victoria presented on a panel and spoke about their work with the Burnaby Youth Custody Services Centre as a Teen Librarian. They discussed how they worked to reduce barriers for young people impacted by incarceration and the foster system. Community Librarian Emily, Collections Librarian Tina, and Children's & Teen Services Coordinator Nicole presented as a panel on BPL's Multilingual Services Strategy. Each staff member spoke to the importance of community engagement in shaping the strategy and the impact on developing responsive collections and programming in priority languages for our community.

| Operating Plan Project Updates |                                                                                                                                                                                                       |
|--------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Project                        | Update                                                                                                                                                                                                |
| Incident Response              | Incident response crew talks were drafted. Next steps are to finalize and implement crew talks. Project expected to complete in Q3.                                                                   |
| Incident Reporting             | Project expected to start in Q3                                                                                                                                                                       |
| Circulation Tasks              | Project team is finalizing task instructions to be implemented in Q3.                                                                                                                                 |
| Customer Service Training      | Begins Q4.                                                                                                                                                                                            |
| Indigenous Learning            | Project sponsor is exploring training possibilities with the City.                                                                                                                                    |
| Anti-Racism Commitments        | Work is ongoing for the project to revise BPL's respectful workplace policy, implement safer spaces recommendations, and develop a framework to help staff do their work through an anti-racism lens. |
| Online Time Entry              | Begins Q3 2026.                                                                                                                                                                                       |
| Support Staff Mental Health    | Begins Q4 2026.                                                                                                                                                                                       |

|                                |                                                                                                                                                          |
|--------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|
| Privacy Audit Recommendations  | High priority recommendations have been identified for implementation in 2026. Work is also underway to update the library's Privacy Management Program. |
| Staff Involvement in EDIA Work | Ongoing work with further updates to be provided in Q3 2026.                                                                                             |
| Staffing Levels                | Project recommendation under review.                                                                                                                     |
| Scheduling Software            | Scheduling software has been rolled out and operationalized for public service staff. A second-phase rollout to other departments is planned for Q4.     |

## Stories, comments and suggestions from patrons

"As a North Burnaby resident, I absolutely love visiting McGill Library with my kids. It's a very clean, welcoming, and well-maintained space, making it perfect for families to relax, read, and learn together. The location is convenient, and parking is always easy, which is a huge plus. We often come here for reading time and to use the computers, and it's always a great experience. What really stands out is the amazing staff — they are consistently friendly, patient, and helpful. [...] Highly recommend this library to anyone in the area — we will definitely keep coming back!"

*Patron Google Review*

A patron stopped by the desk to ask for an extension on their computer. He then said: 'Do you ever think you could get an extra degree in social work? I appreciate the way you guys manage everyone here. It is impressive.'

*Anecdote from Information Clerk Amy, Temporary Cameron Branch*

"I love, love, love, love, love the Burnaby Public Library – everything about it. (I just wish there was more seating!) Love it!"

*Patron Comment Card at McGill*

"I really love this library as a kid being able to borrow books and return them is a very great opportunity for me it make me feel like I have access to all the books in the world! Warmest regards."

*Patron Comment Card at McGill*

"Nice library. Nice staff. Clean area. But it's too noisy."

*Patron Comment Card at McGill*

"I was very pleased with the books that you had picked out for my last delivery. Thank you for taking the time and effort to find exactly the books that I like."

*HLAS Patron*

"I would like to say thank-you for the amazing memory [care] kit – our residents have been enjoying these activities with staff during 1-1 supported visits."

*Care Facility Staff*

"I just finished the "Digital [Studio] Help" program (Drop-In). I was the only one participating, but very welcomed by the two instructors. They were willing to help me out with whatever I needed to know. [...] They were very eager, patient and thorough in explaining every detail. I learned so much. I sincerely thank them for their effort, time and for providing such good programs [for those] like me who desperately need help."

*Patron Comment Card at Bob Prittie Metrotown Digital Studio*

"Thank you so much for providing recording spaces for free! A wonderful creative space is hard to find. Many of us artists would love to be able book online but I've been told we can only book on the phone or in-person. Surely there must be a way to implement a system similar to or in tandem with the computer reservation system?"

*Patron Comment Card at Bob Prittie Metrotown Digital Studio*

"For the Audacity teaching program, maybe have a youth version with the same content, but just designated for you and preteens; like, 9-16. It might make the environment more familiar for younger people interested in sound editing."

*Patron Comment Card at Bob Prittie Metrotown Digital Studio*

"Jamie is awesome! [Intro to Procreate is a] great program. Such a fun, creative way to create art: I'll be back to learn more."

*Patron Comment Card at Bob Prittie Metrotown Digital Studio*

Jackie Flowers  
CHIEF LIBRARIAN  
BURNABY PUBLIC LIBRARY



## Legislative Services

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June 15, 2026

FILE: CO - 05

Burnaby Public Library  
Attention: Jackie Flowers, Chief Librarian  
Anna Lu, Board Chair  
6100 Willingdon Avenue  
Burnaby, BC V5H 4N7

**Sent Via Email:** [jackie.flowers@bpl.bc.ca](mailto:jackie.flowers@bpl.bc.ca)  
[anna.lu@bpl.bc.ca](mailto:anna.lu@bpl.bc.ca)

Dear Jackie:

**SUBJECT: Burnaby Public Library 2025 Annual Report**  
Item No. 6.1, Invited Presentation, Council Meeting June 9, 2026

On behalf of Council, I wish to thank you and Anna Lu for appearing before Burnaby City Council on June 9, 2025, providing Council with Burnaby Public Library's 2025 Annual Report.

Council appreciates the valuable work of your volunteers, the Library Board members, and the staff at the libraries across Burnaby.

Thank you again for your presentation to Council.

Regards,

A handwritten signature in black ink, appearing to read "Kathryn Matts".

Kathryn Matts  
Acting Sr. Mgr. Legislative Services



June 22, 2026

Anna Lu, Board Chair  
Burnaby Public Library  
6100 Willingdon Ave  
Burnaby, BC  
V5H 4N5

Dear Board Chair:

**Re: Public Library Grant Award Letter June 2026**

The Ministry of Housing and Municipal Affairs is pleased to inform you that the library will receive the following grants to support local public library services and participation in BC OneCard and interlibrary loan reciprocal borrowing programs.

The ministry will deposit the total amount of **\$455,160.58** into your designated financial institution's account. An email will confirm once the transfer is complete.

The grants amounts are as follows:

- **Per Capita Operating Grant: \$403,582.50**
- **Resource Sharing Grant: \$7,262.08**
- **BC OneCard Grant: \$39,816.00**
- **Literacy and Equity Grant: \$4,500.00**

These funds are expected to complement local funding and enable participation in province-wide programs and services offered through library service partners. Public library grants are intended to support the overall extension and improvement of quality public library service in BC, enabling services beyond walls, offering resources that are accessible, in both physical and digital formats, and fostering literacy, arts and culture, reconciliation, and recreation.

The *Public Libraries Provincial Grants Allocations* document is available [online](#) and lists the funds allocated to each library for 2026 as well as the description of each grant. Please save a copy for your financial statements.

### **Conditions and Reporting**

Public libraries must comply with the *Library Act*, other applicable legislation, and meet provincial grant reporting and accountability requirements. The library board is responsible for ensuring all conditions outlined in this letter are met annually.

Also, in accordance with conditions placed on all government grants, the ministry will reclaim any portion of the grant should the library not use the funds received for the purposes outlined in this letter. The library is required to engage the ministry on any change to the expected use of the funds as discussed.

To maintain ongoing provincial funding, your library must submit the following reports:

- 2026 Provincial Public Library Grants Report (PLGR) – **due March 1, 2027**
- 2026 Statement of Financial Information (SOFI) – **due May 14, 2027**
- 2026 Annual Survey of BC's Public Libraries – **due May 14, 2027**

Additional instructions, templates, and updates will be available from the [Public Libraries Reporting and Accountability](#) webpage. Instructions will include specific details on submissions and reporting details.

The Province is committed to transparency under the *Freedom of Information and Protection of Privacy Act* (FOIPPA). All submitted reports may be made available to the public in accordance with FOIPPA.

### **Grant Recognition**

As a condition of assistance, recipients of this funding are asked to acknowledge the Province of British Columbia's support on written and digital materials related to this grant. The following acknowledgement may be used:

*"We gratefully acknowledge the financial support of the Province of British Columbia through the Ministry of Housing and Municipal Affairs."*

Permission is required on the use of [BC's Visual Identity](#). As a 3<sup>rd</sup> Party, your organization must review this [guide](#) on the use of logos.

### **Strategic Context**

Provincial funding for library libraries aligns with the goals and actions outlined in *B.C.'s Strategic Plan for Public Library Service*, with an ongoing focus on increasing capacity, improving accessibility of library collections and strengthening governance. Public libraries are vital for healthy, connected communities, supporting diversity, learning, and digital access.

The provincial funding recognizes the strategic importance of libraries as community anchors that help eliminate barriers—social, financial, physical, and structural—by providing access to resources, information, people and technology. Investing in libraries through this framework fosters community resilience, equity, and collaboration.

Provincial grants remain at \$14 million for our 2026/27 fiscal year. PLB remains committed to ensuring that libraries receive funds in a timely manner and that funding for key province-wide services continue to support libraries across the system.

### **Appreciation**

We sincerely thank library boards and staff across the province for the care, effort, and passion you bring to your work every day.

Through your dedication and collaboration, people in your communities have meaningful access to knowledge, connection, and opportunity. Your contributions are vital as we continue building equitable and innovative library services for British Columbians.

If you have any questions about this letter or grant use, please do not hesitate to call 1-800-663-7051 or email [publib@gov.bc.ca](mailto:publib@gov.bc.ca) or reach out to me directly at [mari.martin@gov.bc.ca](mailto:mari.martin@gov.bc.ca).

Sincerely,

A handwritten signature in black ink, appearing to read 'Mari Martin', with a long horizontal flourish extending to the right.

Mari Martin  
Director, Public Libraries Branch

CC: Jackie Flowers, Library Director, Burnaby Public Library, [jackie.flowers@bpl.bc.ca](mailto:jackie.flowers@bpl.bc.ca)